

AGENDA
COUNTY OF NORTHERN LIGHTS
REGULAR COUNCIL MEETING HELD IN COUNTY CHAMBERS
ON TUESDAY, JANUARY 27, 2026, at 9:00 A.M.
COUNTY BUILDING, MANNING, ALBERTA

<https://us02web.zoom.us/j/87322672613?pwd=OBelWblIUZphPa4UpLkCbNWeatrei1.1>

01.0 Call to Order

01.1.1 Land Acknowledgement

02.0 Adoption of the Agenda

03.0 Adoption of the Minutes of the Previous Regular or Special Meeting(s)

A. Tuesday, January 13, 2026, Council Meeting minutes

04.0 Delegations

A. Cal Dakin, Managing Director & Peter Busat, Director of Finance, Mercer Peace River at 10:30 a.m. (in-camera under ATIA s. 19)

B. Jake Pastore, Summit PCG delegation 1:30 p.m. (1 hour)

05.0 Policies/ Bylaws

A. Proposed Bylaw Amendment No. 25-61-504

B. Proposed Bylaw Amendment No. 25-61-505

06.0 Municipal/CAO & Departmental Reports/Business

06.1 Government Services

06.1.1 Council/Legislative

A. 2026 RMA Convention and EOEP Courses

B. Pink Shirt Day

C. 2026 Alberta Community Crime Prevention Associations Conference

D. Northern Sunrise County Intermunicipal Collaboration Framework Agreement

E. Mackenzie County Meeting

F. Women in the North Conference

G. Meeting Opportunity with Minister Dreeshen

H. Alberta Care Spring Seminar 2026

I. Resource Centre for Suicide Prevention – Request for Financial Support

J. Alberta Emergency Management Agency – Elected Official Training

06.1.2 Administration

06.1.3 Assessment

06.1.4 Taxation

06.1.5 Finance

A. Director of Finance Report

06.1.6 Equipment/Supplies

A. Surplus Items Report

06.1.7 Buildings/Properties

06.1.8 Personnel/Human Resources

- 06.2 Protective Services
 - 06.2.1 Policing
 - 06.2.3 Fire protection
 - 06.2.4 Emergency Measures & Disaster Services
 - 06.2.5 Ambulance/First Aid
 - 06.2.6 By-law Enforcement
 - A. *Land Use Bylaw Enforcement Report*
- 06.3 Transportation/Drainage/Public Works
 - 06.3.1 Public Works
 - A. *Animal Carcasses – Request for Decision*
 - 06.3.2 Roads
 - 06.3.3 Airport
 - 06.3.7 Drainage Ditches
- 06.4 Utilities/Public Works
 - 06.4.1 Water
 - A. *Pail-fill Relocation - Weberville & Warrensville Truck-fills*
 - 06.4.2 Sewage
 - 06.4.3 Solid Waste
- 06.6 Environmental Development
 - 06.6.1 Development [Planning/Zoning/Subdivisions]
 - 06.6.2 Community Services / Economic Development
 - 06.6.3 Agriculture Services
 - 06.6.5 Natural Resources
 - 06.6.6 Housing / Seniors
 - 06.6.9 Tourism

07.0 Ward and/or Committee Reports

08.0 Info Items

A. Tuesday, January 27, 2026, Info Package

09.0 Open Mic

Decisions on Delegations

10.0 In Camera Items

A. Manning Regional Fire Department under ATIA section 19 & 28

11.0 Adjournment

MINUTES
COUNTY OF NORTHERN LIGHTS
REGULAR COUNCIL MEETING HELD IN COUNTY CHAMBERS
ON TUESDAY, JANUARY 13, 2026, at 9:00 A.M.
COUNTY BUILDING, MANNING, ALBERTA

<https://us02web.zoom.us/j/88217443583?pwd=ciFYrZE32xmi1taubFIEvZJCWc50nv.1>

PRESENT:

Gary These	Ward One	Weberville/Stewart
Kayln Schug	Ward Two	Warrensville/Lac Cardinal
Brenda Yasinski	Ward Three	Dixonville/Chinook Valley
Brent Reese	Ward Four	Deadwood/Sunny Valley
Gloria Dechant	Ward Five	North Star/Breaking Point
Terry Ungarian	Ward Six	Hotchkiss/Hawk Hills
Linda Halabisky	Ward Seven	Keg River/Carcajou

IN ATTENDANCE:

Gerhard Stickling – Chief Administrative Officer
Charles Schwab – Director of Public Works
Teresa Tupper – Executive Assistant/ Recorder
Dan Archer – Mile Zero Banner Post Reporter

01.0 Call to Order

01.1.1 Land Acknowledgement

Reeve Ungarian called the Tuesday, January 13, 2026, council meeting to order at 9:02 a.m.

02.0 Adoption of the Agenda

001/13/01/26 **MOVED BY Councillor Halabisky to acknowledge receipt of the Tuesday, January 13, 2026, Council Meeting agenda and adopt it with the following additions:**
06.1.1- J Rural Crime Watch Sponsorship Request and Provincial Symposium
06.1.1- K Growing the North Registration Change
06.1.1- L Tri-Council Christmas Supper Discussion
Info Package: 08.60 - f) NPARA Peace Ag Update
Info Package: 08.70 - g) Dixonville Happenings – January 2026
CARRIED

03.0 Adoption of the Minutes of the Previous Regular or Special Meeting(s)

A. Tuesday, December 09, 2025, Council Meeting Minutes

002/13/01/26 **MOVED BY Councillor Schug to acknowledge receipt of the Tuesday, December 09, 2025, Council Meeting minutes and adopt them as presented.**
CARRIED

06.0 Municipal/CAO & Departmental Reports/Business

06.1 Government Services
06.1.1 Council/Legislative
A. Grimshaw Regional Healthcare Attraction & Retention Committee Funding

003/13/01/26 **MOVED BY Councillor Schug to acknowledge receipt of the Grimshaw Regional Healthcare Attraction & Retention Committee Funding Report and authorize the**

annual funding to GRHARC at the rate of \$10,268 per year for the medical clinic rent subsidy and \$2,464 for the medical bursary program for a term of three years (2026-2028).
CARRIED

B. District 4 Zone Meeting Topics and Resolutions

004/13/01/26 **MOVED BY Councillor Dechant to acknowledge receipt of the District 4 Zone Meeting Topics and Resolutions Report and direct Administration to draft a Resolution regarding the proposed Alberta electoral boundary changes for submission by the end of January for the February zone meeting.**
CARRIED

C. RMA Member Visit Scheduling

005/13/01/26 **MOVED BY Councillor Halabisky to acknowledge receipt of the RMA Member Visit Report and table it to the January 27, 2026, council meeting.**
CARRIED

D. Dixonville Charter School Society (DCSS)

006/13/01/26 **MOVED BY Councillor These to acknowledge receipt of the Dixonville Charter School Society (DCSS) Report and direct administration to draft a letter of support to the Minister of Education on behalf of the DCSS.**
CARRIED

E. 2026 SMR Nuclear Canada Summit

007/13/01/26 **MOVED BY Councillor Schug to acknowledge receipt of the 2026 SMR Conference and register Councillor These and the CAO to attend the conference on March 3 & 4, 2026 at the Calgary Westin Airport Hotel.**
CARRIED

F. Meeting Request with Minister Williams – RMA Spring Convention

008/13/01/26 **MOVED BY Councillor Reese to acknowledge receipt of the Meeting Request with Minister Williams and accept it for information.**
CARRIED

G. Interprovincial Committee Invitation

009/13/01/26 **MOVED BY Councillor Dechant to acknowledge receipt of the Interprovincial Committee Invitation and reply that the County of Northern Lights would like to be an addition to committee and will send Councilor Reese, Reeve Ungarian and the County's CAO to the Wednesday, March 25, 2026, meeting as the County representatives and confirm Councilor These as the alternate; and accept the Terms of Reference.**
CARRIED

*Recessed the meeting at 9:46 a.m.
Reconvened the meeting at 10:02 a.m.*

H. Manning & District FCSS Strategic Planning Session Invitation

010/13/01/26 **MOVED BY Councillor Halabisky to acknowledge receipt of the Manning & District FCSS Strategic Planning Session Invitation and register Councilor Dechant and**

Reese to attend the session on Friday, January 30, 2026, at 9:00 a.m. at the Manning Fire Hall.
CARRIED

I. RhPAP – Knowledge Now: Connected Communities FREE Webinar

011/13/01/26 **MOVED BY Councillor Yasinski to acknowledge receipt of the RhPAP webinar and authorize registration for Councilor Schug, Dechant, Ungarian, Halabisky and Yasinski.**
CARRIED

J. Northern Sunrise Rural Crime Watch Request for Sponsorship

012/13/01/26 **MOVED BY Councillor These to acknowledge receipt of the Northern Sunrise Rural Crime Watch Request for Sponsorship and fund as a co-sponsor at \$600 for the Alberta Provincial Rural Crime Watch Annual General Meeting on March 21, 2026, coming from council grants; and register Councilor Schug to attend the conference and AGM.**
CARRIED

K. Growing the North Registration Change

013/13/01/26 **MOVED BY Councillor Dechant to exchange registration from Councilor Yasinski to Deputy Reeve Schug for the Growing the North Conference.**
CARRIED

L. Tri-Council Christmas Supper Discussion

014/13/01/26 **MOVED BY Councillor These to direct administration to consult with the other CAO's and see if we can't establish a "Christmas in Spring/Summer" event instead.**
CARRIED

06.1.2 Administration

06.1.3 Assessment

06.1.4 Taxation

06.1.5 Finance

A. November 2025 Bank Reconciliation

015/13/01/26 **MOVED BY Councillor Reese to acknowledge receipt of the November 2025 Bank Reconciliation and accept it for information.**
CARRIED

06.1.6 Equipment/Supplies

06.1.7 Buildings/Properties

06.1.8 Personnel/Human Resources

06.2 Protective Services

06.2.1 Policing

06.2.3 Fire protection

A. Dixonville Fire Services Meeting

016/13/01/26 **MOVED BY Councillor Yasinski to acknowledge receipt of the Dixonville Fire Services Report and schedule a Fire Services public meeting at the Dixonville firehall at 7:00 p.m. on Monday, February 2, 2026.**
CARRIED

06.2.4 Emergency Measures & Disaster Services

06.2.5 Ambulance/First Aid

06.2.6 By-law Enforcement

06.3 Transportation/Drainage/Public Works

06.3.1 Public Works

A. Director of Public Works Report

017/13/01/26 **MOVED BY Councillor Reese to acknowledge receipt of the Director of Public Works Report and accept it for information.**
CARRIED

06.3.2 Roads

A. Snowplow Report

018/13/01/26 **MOVED BY Councillor Halabisky to acknowledge receipt of the Snowplow Report and accept it for information; and suspend new applications for the driveway snow - plow program until June 30, 2026.**
CARRIED

*Recessed the meeting at 11:02 a.m.
Reconvened the meeting at 11:06 a.m.*

04.0 Delegations

A. Public Hearing for Proposed Land Use Bylaw Amendment No. 25-61-504 at 11:07 a.m.

Chair Terry Ungarian declared the Public Hearing for Land Use Amendment Bylaw No. 25-61-504 open at 11:07 a.m.

Chair Ungarian welcomed all participants,

Chair Ungarian asked that the nature of the proposed bylaw be read into the record.

Pearl Luken, Planning & Development Clerk read the following into the record:

In accordance with County Policy, Land Use Amendment Bylaw No. 25-61-504 was given First Reading at the Tuesday, December 09, 2025, council meeting.

Today's Public Hearing is to allow for any public to make comments regarding the amendment.

Chair Ungarian requested confirmation that notification requirements (newspaper ads, announcements, time frames, etc.) had been met.

The Bylaw was posted in the Mile Zero Banner Post on December 10 & 17, 2025 and on the County's website.

Chair Ungarian dispensed with stating the Rules of Conduct that would be followed during the hearing.

Chair Ungarian called for the PRESENTATION

Pearl read out the complete amendment Bylaw for council and the public.

Highlights:

- the Land Use Amendment Bylaw is to provide for the regulations to develop sea-cans within the County of Northern Lights.
- the Bylaw provides:
 - a definition,
 - indicates when a development permit is required and when not, and
 - it outlines when sea-cans are a 'permitted' and a 'discretionary' use.

Chair Ungarian called for any WRITTEN SUBMISSIONS in support of the proposed amendment.
To date, no written submissions in support were received.

Chair Ungarian called for any WRITTEN SUBMISSIONS opposed to the proposed amendment.
To date, no objections have been received or expressed.

Chair Ungarian called for any VERBAL SUBMISSIONS in support of the proposed amendment.
No verbal submissions of support for the amendment were expressed.

Chair Ungarian called for any VERBAL SUBMISSIONS opposed to the proposed amendment.
One verbal submission opposed to the amendment was expressed.

Phil Fusikos, Deadwood resident

Pointed out areas of the bylaw he did not agree with or had concerns of:

- the development authority making a decision without a set of written guidelines to follow
- #2, #3
- #140.2
- one per hamlet, not one per lot
- wording is not clear, interpretation not clear
- #7 & #8

Pearl responded to the questions and concerns of the resident and the justification of why the bylaw is written as it is.

Wording addresses situations that have minor variances required so that the permit can go through. It allows the applicant to voice their need of the development to the Development Authority without a straight-out no.

There are processes in place that keep bias out of the equation.

Framework was required as applicants are interested in exploring more development with sea can use. Bylaw amendment is before council because the County received calls and inquiries for further development using sea cans.

Sea-cans are similar to regulations of a shed.

Historical situations are grandfathered in.

Technically, a corner lot has 2 front yards. Meaning if there is a road adjacent to land is considered a front yard.

Chair Ungarian calls for a RECOMMENDATION.

Pearl responded:

It is recommended that the proposed Land Use Amendment Bylaw No. 25-61-504 to provide regulations for the development of sea-cans on property within the County be APPROVED with a change in: (140.3 and 140.4)

Chair Ungarian asked if there were any questions from Council.

Chair Ungarian adjourned the Public Hearing for Bylaw No. 25-61-504 at 11: 30 a.m.

B. Public Hearing for Proposed Land Use Bylaw Amendment No. 25-61-505 at 11:30 a.m.

Chair Terry Ungarian declared the Public Hearing for Bylaw No. 25-61-505 open at 11:00 a.m.

Chair Ungarian welcomed all participants,

**Chair Ungarian asked that the nature of the proposed bylaw be read into the record.
Pearl Luken, Planning & Development Clerk read the following into the record:**

In accordance with County Policy, Land Use Bylaw Amendment No. 25-61-505 was given First Reading at the Tuesday, December 09, 2025, council meeting.

Today's Public Hearing is to allow for any public to make comment.

Chair Ungarian requested confirmation that notification requirements (newspaper ads, announcements, time frames, etc.) had been met.

The Bylaw was posted in the Mile Zero Banner Post on December 17th & 24th 2025, on the County's website.

Chair Ungarian dispensed with stating the Rules of Conduct that would be followed during the hearing.

Chair Ungarian called for the PRESENTATION

Pearl read out the proposed bylaw to council and the public.

Highlights:

- *The Land Use Amendment Bylaw No. 25-61-505 is to amend the definition of 'Hamlet Chickens' to include ALL Hamlets in the County rather than just Dixonville. It will allow all Hamlet residents to apply for an **annual** discretionary permit to obtain, keep, and care for chickens on their property.*
- *The maximum allotted number of chickens will still be 10 as per the pilot project and no roosters will be allowed.*

Chair Ungarian called for any WRITTEN SUBMISSIONS in support of the proposed amendment.
To date, no written submissions in support were received.

Chair Ungarian called for any WRITTEN SUBMISSIONS opposed to the proposed amendment.
To date, no objections have been received or expressed.

Chair Ungarian called for any VERBAL SUBMISSIONS in support of the proposed amendment.
No verbal submissions of support for the amendment were expressed. However, the Planning & Development Clerk received one phone with questions for clarification, no for or against was noted.

Chair Ungarian called for any VERBAL SUBMISSIONS opposed to the proposed amendment.
Phil Fazikos, resident of Deadwood stated a verbal submission opposed to the amendment

- *stated cruel and unusual punishment for a chicken to live in a coop without being allowed to go outside.*
- *no criteria/ format for complaints*

*Pearl replied that the County took on a pilot project in Dixonville. The County had concerns/ infractions happen during the pilot project and were considered in the writing of the bylaw amendment.
Pearl suggested a definition and statement referencing enclosed portable structure be allowed for chickens.*

Chair Ungarian calls for a RECOMMENDATION.
Pearl responded:

It is recommended that the proposed Land Use Amendment Bylaw No. 25-61-505 to obtain, keep, and care for chickens within all Hamlets of the County be APPROVED subject to case 7.c)3) (fenced enclosure, chickens must be 'contained').

Chair Ungarian asked if there were any questions from Council.

Chair Ungarian adjourned the Public Hearing for Bylaw No. 25-61-505 at 11: 45 a.m.

05.0 Policies/ Bylaws

A. Proposed Land Use Bylaw Amendment No. 25-61-504 (after P.H)

019/13/01/26 **MOVED BY Councilor Dechant to have administration make changes that were suggested during the public hearing and bring back to council for second and third reading.**
CARRIED

B. Proposed Land Use Bylaw Amendment No. 25-61-505 (after P.H.)

020/13/01/26 **MOVED BY Councilor Halabisky to have administration make changes that were suggested during the public hearing and bring back to council for second and third reading.**
CARRIED

06.3.1

B. Range Road 224 Reclassification – Request for Decision

021/13/01/26 **MOVED BY Councillor Schug to acknowledge receipt of the Reclassification Report and reclassify Range Road 224 between Township Roads 904 & 905 as a Collector Road and re-evaluate TWP RD 860 east of RR 215 and bring a report back for Council.**
CARRIED

*Recessed the meeting at 12:05 p.m.
Reconvened the meeting at 12:59 p.m.*

06.3.3 Airport

06.3.7 Drainage Ditches

06.4 Utilities/Public Works

06.4.1 Water

06.4.2 Sewage

06.4.3 Solid Waste

06.6 Environmental Development

06.6.1 Development [Planning/Zoning/Subdivisions]

A. Planning 101 Workshop

022/13/01/26 **MOVED BY Councillor Yasinski to acknowledge receipt of the Planning 101 Workshop Invitation and accept it for information.**
CARRIED

B. Signs – Development Permits & Road Use Agreements

023/13/01/26 **MOVED BY Councillor Schug to acknowledge receipt of the Signage Report and authorize administration to install signage regarding the need for Development Permits and Road Use Agreements on roads utilized for industrial purposes.**
CARRIED

C. Administrative Planning & Development Update

024/13/01/26 **MOVED BY Councillor Reese to acknowledge receipt of the Administrative Planning & Development Update and accept it for information.**
CARRIED

06.6.3 Agriculture Services
A. ASB Multi-Municipality Orientation Session

025/13/01/26 **MOVED BY Councillor Yasinski to acknowledge receipt of the ASB multi-municipality orientation session invitation and reply that the County of Northern Lights ASB Board is interested in attending the orientation session and all seven members will be in attendance, and that February 12, 2026, (AM) is the preferred date.**
CARRIED

06.6.2 Community Services / Economic Development
A. Peace River Chamber of Commerce Annual Davis Awards Invitation & Sponsorship Request

026/13/01/26 **MOVED BY Councillor Dechant to acknowledge receipt of the Peace River Chamber of Commerce Annual Davis Awards Invitation & Sponsorship Request and authorize a \$1000 Award sponsorship for their Annual Davis Awards event on February 7, 2026; with funds coming out of the economic development budget and purchase a ticket for Reeve Ungarian to attend.**
CARRIED

B. Women in the North Sponsorship Request

027/13/01/26 **MOVED BY Councillor Schug to acknowledge receipt of the Women in the North Sponsorship Request and provide a \$1000-tiered Bronze sponsorship for the 18th annual conference in Grimshaw on Wednesday, April 22, 2026.**
CARRIED

06.6.5 Natural Resources

06.6.6 Housing / Seniors

06.6.9 Tourism

07.0 Ward and/or Committee Reports
A. December Ward Reports

028/13/01/26 **MOVED BY Councillor Halabisky to acknowledge receipt of the Councilor's December Ward Reports and accept them for information.**
CARRIED

08.0 Info Items

A. January 13, 2026, Info Package

029/13/01/26 **MOVED BY Councillor These to acknowledge receipt of the January 13, 2026, Info Package and accept it for information.**
CARRIED

09.0 Open Mic

Decisions on Delegations

*Recessed meeting at 1:33 p.m.
Dan Archer, Report and Teresa Tupper, Executive Assistant, exited the meeting at 1:33 p.m.
Reconvened the meeting at 1:40 p.m.*

10.0 In Camera Items

- A. Director of Public Works – Personnel – under ATIA section 20*
- B. Municipal Services Agreement – under ATIA section 28*

030/13/01/26 **MOVED BY Councillor Reese to have the Tuesday, January 13, 2026, Council Meeting go in camera to discuss public works items under ATIA section 20 and municipal services under ATIA section 28 at 1:40 p.m.**
CARRIED

Charles Schwab, Director of Public Works, exited the meeting at 2:08 p.m.

031/13/01/26 **MOVED BY Councillor These to have the Tuesday, January 13, 2026, Council meeting come out of camera at 3:01 p.m.**
CARRIED

11.0 Adjournment

Reeve Ungarian adjourned the Tuesday, January 13, 2026, Council Meeting at 3:01 p.m.

Chief Elected Official
Terry Ungarian

Chief Administrative Officer
Gerhard Stickling

03.A



COUNTY OF
Northern Lights

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0
Phone 780-836-3348 Fax 780-836-3663
Toll Free 1-888-525-3481

Agenda Item No.

05. A

Subject:	Proposed Land Use Bylaw Amendment No. 25-61-504
Agenda Date:	January 27, 2026
Attachments:	N/A

RECOMMENDATION

It is recommended that Council

1. Give second & third reading to Bylaw 25-61-504

BACKGROUND

This amendment to the land use bylaw proposes to add the use of sea-cans within our County. It outlines the definition of what a sea-can is, when a permit for this use is required, how it may be used, and in what zoning districts they may be utilized. Alterations to I.40.3 & I.40.4 have been made to include "per lot" as a result of the discussion had during the Public Hearing on January 13, 2026.

Prepared By:

Accepted by:



Pearl Luken
Planning & Development Clerk



Josh Hunter, CMA, CPA
Director of Finance

05. A

BYLAW NO. 25-61-504

**COUNTY OF NORTHERN LIGHTS
PROVINCE OF ALBERTA**

**BEING A BYLAW FOR THE PURPOSE OF AMENDING THE COUNTY OF
NORTHERN LIGHTS LAND USE BYLAW NO. 12-61-290**

WHEREAS the Council of the County of Northern Lights, Province of Alberta, has adopted a Land Use Bylaw; and

WHEREAS the Council has the authority under the provisions of the Municipal Government Act, R.S.A. 2000 as amended to amend the Land Use Bylaw; and

WHEREAS the Council of the County of Northern Lights deems it desirable to amend Land Use Bylaw No. 12-61-290; now

THEREFORE the Council of the County of Northern Lights, duly assembled, hereby enacts the following:

THAT Section B Definitions be amended, in part, to add as follows:

“Sea-can” also known as a shipping container or C-can, is a reusable steel container of varying dimensions with one or more access doors.

(1) THAT Section D2 “When Development Permits Are Not Required” be amended to include the following;

(q) A single Sea-can that is to be utilized as a storage structure, whether temporarily or permanently, and **is not**:

- i. affixed to any permanent structure (i.e. lean-to structure); and
- ii. connected to power or any other utility; and
- iii. placed on a new concrete foundation.
- iv. Located within the following Land Use Districts:
 - K3. Country Residential General (CR1 District)
 - K4. Country Residential Agricultural (CR2) District
 - K5. Country Residential Estate (CR3) District
 - K6. Country Residential Restricted (CR 4) District
 - K7. Hamlet (H) District

(2) Development Regulations for Sea-cans to be added to Section I General Regulations, as I40 as follows:

I.40.1 No sea can or any portion thereof shall be erected or placed within the front yard of any parcel unless approved by the Development Authority.

I.40.2 Any sea can approved to be located in the front yard shall be adequately screened to the satisfaction of the Development Authority if applicable.

I.40.3 A maximum of one sea can per lot may be allowed in a hamlet district.

I.40.4 A maximum of one sea can may be allowed per lot in a country residential district unless otherwise approved by the Development Authority.

I.40.5 In a hamlet or country residential districts, a sea can shall be situated on an interior lot so that the exterior wall shall be at least 0.9m (3 ft) from the side and rear lines of the parcel.

I.40.6 In a hamlet or country residential districts, a sea can on a corner lot shall be so situated that its side yard which borders on a road shall be not less than the side yard of the main building.

I.40.7 A sea can located on a parcel shall not be used as a dwelling unless approved by the Development Authority.

I.40.8 Stacking sea cans on top of each other, unless approved by the Development Authority for use as a residence, is prohibited.

(3) That Sea-Cans be added as a discretionary use in the following Districts:

- K3. Country Residential General (CR1 District)
- K4. Country Residential Agricultural (CR2) District
- K5. Country Residential Estate (CR3) District
- K6. Country Residential Restricted (CR 4) District
- K7. Hamlet (H) District

THAT this bylaw shall come into effect upon the date of the final passage thereof.

READ for a First time this 9th day of December, 2025

READ for a Second time this ____ day of _____, 2025.

READ for a Third and Final time this ___ day of _____, 2025.

Chief Elected Official

Chief Administrative Officer



Subject: Proposed Land Use Bylaw Amendment No. 25-61-505

Agenda Date: January 27, 2026

Attachments: N/A

RECOMMENDATION

It is recommended that Council

1. Give second & third reading to Bylaw 25-61-505

BACKGROUND

This amendment to the land use bylaw proposes to change the regulations for chickens within the hamlet district to include all hamlets not just the hamlet of Dixonville.

Alterations to K.7.3.C) have been made to include "Chicken Coop, or fenced enclosure whether fixed or portable".

Alterations have also been made to K.7.3.E) to include "A chicken coop or fenced enclosure"

These alterations are because of the discussion during the Public Hearing on January 13, 2026.

Prepared By:

Accepted by:

Pearl Luken
Planning & Development Clerk

Josh Hunter, CMA, CPRA
Director of Finance

05.B

BYLAW NO. 25-61-505

**COUNTY OF NORTHERN LIGHTS
PROVINCE OF ALBERTA**

**BEING A BYLAW FOR THE PURPOSE OF AMENDING THE COUNTY
OF NORTHERN LIGHTS LAND USE BYLAW NO. 12-61-290**

WHEREAS the Council of the County of Northern Lights, Province of Alberta, has adopted a Land Use Bylaw; and

WHEREAS the Council has the authority under the provisions of the Municipal Government Act, R.S.A. 2000 as amended to amend the Land Use Bylaw; and

WHEREAS the Council of the County of Northern Lights deems it desirable to amend Land Use Bylaw No. 12-61-290; now

THEREFORE the Council of the County of Northern Lights, duly assembled, hereby enacts the following:

- (1) THAT the following amended definitions replace the current definition with the same title in Section B Definitions:**

“HAMLET CHICKENS” means the keeping of up to 10 chickens (no roosters), in a secured Chicken Coop in the Hamlet (H) District.

- (2) THAT the following Discretionary Use be amended as follows in the Land Use District K7 Hamlet (H) District:**

Hamlet Chickens

- (3) THAT the following regulation be amended in the Land Use District K7 Hamlet (H) District:**

K7.3 Additional Requirements: Hamlet Chickens

- a) *Up to 10 Chickens are permitted.*
- b) *Notwithstanding a), Roosters are not allowed.*
- c) *Chickens must always be kept within an enclosed Chicken Coop, or fenced enclosure whether fixed or portable.*
- d) *Hamlet Chickens are restricted to the Rear Yard of Single Detached or Semi-Detached Dwellings only.*
- e) *A Chicken Coop or fenced enclosure shall follow the height limitation, side and rear yard setbacks as a standard Accessory Building.*
- f) *A Development Permit application will respond to the above noted regulations and:*

- i. Applicants must register online at the Government of Alberta Identification website to receive their unique Premises Identification (PID) number as a condition of their Development Permit application.
- g) The maximum term of a Development Permit issued is one (1) year, shall be reviewed on an annual basis, and may be renewed.
- h) An application for a renewal of a Development Permit for a Hamlet Chicken use shall take into consideration a review of complaints or comments from adjacent landowners.

(4) THAT this bylaw shall come into effect upon the date of the final passage thereof.

READ for a First time this 9th day of December, 2025

READ for a Second time this ___ day of ___, 2025.

READ for a Third and Final time this ___ day of ___, 2025.

Chief Elected Official

Chief Administrative Officer



Subject:	2026 RMA Spring Convention & EOEP Courses
Agenda Date:	Tuesday, January 27, 2026
Attachments:	

RECOMMENDATION

It is recommended that:

- 1) Council acknowledge receipt of the Report; and
- 2) Register _____ for the RMA Spring Convention, March 16 to 18, 2026 at the Edmonton Convention Centre and:
- 3) register Councillor's _____ for the _____ EOEP course on March 16, 2026.

BACKGROUND

The EOEP course is normally taught on the Monday. For those not taking a course, the hotel check-in will be Monday night (March 16) and check -out March 18.

CONSIDERATION

EOEP Courses scheduled for :

- Council's Role in Land Use Planning & Approvals
- Council's Role in Service Delivery
- Council's Role in Strategic Planning

Councillor Training Record:

Gloria Dechant

- Council orientation
- Municipal Elected Officials Emergency Management
- Asset Management Awareness AM101
- Municipal Corporate Planning and Finance
- Council's Roles in Services Delivery (RMA Conv)
- Council's Role in Land Use Planning and Development Approval
- Council's Role in Public Engagement (online)
- MUNI 101
- Council's Role in Budgeting & Finance

Gary These

- Council Orientation
- Municipal Elected Officials Emergency Management
- Council's Role in Service Delivery
- Asset Management
- Council's Role in Public Engagement (online)

Municipal Corporate Planning & Finance
Council's Role in Land Use & Development Approvals
Effective Meetings (RMA Conv)
Council's Role in Strategic Planning
MUNI 101
Council's Role in Budgeting & Finance

Kayln Schug

Muni's 101
Municipal Elected Officials Emergency Management
Asset Management Awareness AM101
Council's Role in Service Delivery
Council's Role in Public Engagement (online)
Effective Meetings (RMA Conv)
Municipal Corporate Planning and Finance
Strategic Planning
?
Council's Role in Land Use and Development Approval
MUNI 101
Council's Role in the Employment of the CAO

Brenda Yasinski

Effective Planning
Regional Municipal Governance
Visualizing Improvement, Seeing Success
Municipal Finance Seminar
Muni's 101
Corporate Planning & Finance
Municipal Elected Officials Emergency Management
Council's Role in Strategic Planning
Council Orientation
Council's Role in Land Use and Development Approvals
Municipal Elected Officials Emergency Management
Asset Management
Council's Role in Public Engagement (online)
Council's Role in Service Delivery (RMA Conv)
MUNI 101
Council's Role in the Employment of the CAO

Terry Ungarian

Emergency Management
Understanding Conflict
Muni's 101
Community Development through Citizen Engagement
Regional Partnerships and Collaboration
Corporate Planning & Finance
Regional Community Development
Mobilizing a Village
Council's Role in Municipal Service Delivery
Municipal Elected Officials Emergency Management
Council's Role in Public Engagement
Council Orientation
Council's Role in Land Use and Development Approvals
Municipal Elected Officials Emergency Management
Municipal Corporate Planning and Finance

Strategic Planning
Effective Meetings (RMA Conv)
Received Certificate a tRMA Fall 2024 Convention
MUNI 101
Council's Role in the Employment of the CAO

Linda Halabisky

Land Use
Emergency Management
Effective Decision Making
Plan Wisely, Grow Smoothly - land use and development approvals
Effective Planning
Regional Municipal Governance
Regional Leadership - "Play Nice"
Regional Partnerships and Collaboration (supplementary)
Muni's 101
Corporate Planning & Finance
Council's Role in Municipal Service Delivery
Municipal Elected Officials Emergency Management
Council Orientation
Council's Role in Land Use and Development Approvals
Municipal Elected Officials Emergency Management
Effective Meetings (Fall RMA)
Council's Role in Public Engagement (online)
MUNI 101
Council's Role in Employing the CAO

Brent Reese

Economic Development
Muni's 101
Council Orientation
Emergency Management for Elected Officials (took in PR)
Muni 101

Council: If you see that the record above has any errors or omissions, please speak to admin after the meeting.

FINANCIAL/STAFFING IMPLICATIONS

This item has been approved in the current budget:	Yes	No	N/A
This item is within the approved budget amount:	Yes	No	N/A

The cost of EOEP courses is \$425.00

Prepared By:



Teresa Tupper
Executive Assistant

**Accepted for Council
Consideration by:**



Gerhard Stickling
Chief Administrative Officer (CAO)

06.101-B

Subject: FW: Agenda Request for Pink Shirt Day

From: Kayln Schug <schugk@countyofnorthernlights.com>

Subject: Agenda Request for Pink Shirt Day

Hello Gerhard,

I wanted to throw out a suggestion after reading the newspaper this week. I see the Town of Manning was out and about and doing community events, as do many of our other neighbouring municipalities. I think we need to get better at getting out there, doing community events, and sharing that we are engaged and supporting events and showing that we do care and we are visible and doing more than just two monthly meetings a month (and that we can be fun too!). We often contribute dollars and are not good at celebrating our wins and sharing what we are doing in any other way than just meeting notes in the newspaper.

February is coming, and with that comes the "Pink Shirt Day" celebrations that advocate against bullying. This year, the event falls on Wednesday, February 25th, but we are meeting as council on the 24th, and I think it would be great to see all of us in pink shirts! It is always fun to see all the teachers, businesses and others get involved and show support for this great cause.

After doing a quick search, Big North Graphics is selling shirts again, with the proceeds going to the Manning Strays and Adoptables. I think this would be a great dual-purpose event to engage with. Local Business + Fun Activity + Promoting an Important Cause x 2 = Win, Win, Win!

<https://shopbignorth.com/>

PINK SHIRT DAY FEBRUARY 25TH

\$5 dollars from every t- shirt sold will be donated to our local animal rescue. Manning Strays & Adoptables

Pink Shirt Day is about empathy, compassion, and standing up for others – and we wanted it to include our furry friends, Lets stand up for those without voices.



Kindness Shimmers Adult Unisex Pink Shirt Day ATC1000
From \$20.00 CAD



Kind Vibes Only Adult Unisex Pink Shirt Day ATC1000
From \$20.00 CAD



Let Kindness Grow Adult Unisex Pink Shirt Day ATC1000
From \$20.00 CAD



Be a Beauty Youth Unisex Pink Shirt Day ATC1000Y
\$20.00 CAD

[View all](#)

Made in Manning, Alberta

06.101-B



Table with 2 columns: Field (Subject, Agenda Date, Attachments) and Value (Alberta Community Crime Prevention Associations Conference, Tuesday, January 27, 2026, ACCPA Conference schedule)

RECOMMENDATION

It is recommended that:

- 1) Council acknowledge receipt of the Report; and
2) Register Councillor Schug for the Alberta Community Crime Prevention Associations Conference May 4 to 6, 2026.

BACKGROUND

052/30/01/24 MOVED BY Councillor Reese to acknowledge receipt of the Alberta Community Crime Prevention Association Conference and register Councillor Schug to attend the event on May 6 to 8, 2024 at the Western Calgary Airport Hotel and Conference Centre. CARRIED

CONSIDERATION

Deputy Reeve Schug sits on several boards and committees related to crime and social safety and has expressed interest in attending the conference.

Early bird registration is currently open.

FINANCIAL/STAFFING IMPLICATIONS

This item has been approved in the current budget: Yes No N/A
This item is within the approved budget amount: Yes No N/A

Prepared By:

[Handwritten signature of Teresa Tupper]

Teresa Tupper
Executive Assistant

Accepted for Council
Consideration by:

[Handwritten signature of Gerhard Stickling]

Gerhard Stickling
Chief Administrative Officer (CAO)

From: ACCPA Administrator <administrator@albertacrimeprevention.com>
Sent: January 19, 2026 8:46 AM
To: Teresa Tupper
Subject: ACCPA 2026 Conference May 4-6 - Registration is now OPEN



Only 100 days until ACCPA's Conference May 4 - 6, 2026, in Calgary.

Check out our [conference web page](#) and our [conference program](#) today. We've lined up prominent speakers on a variety of timely issues.

Be an Early Bird . . . [register](#) today!

We'll keep you posted!

Dianne Haley, BSc, MScGIS
ACCPA Administrator

ACCPA CONFERENCE
2026 SCHEDULES

UNITED FOR CHANGE: STRENGTHENING PARTNERSHIPS FOR LONG-TERM
COMMUNITY SAFETY

PRE-CONFERENCE SCHEDULE
Monday MAY 4 Pre-Conference
Workshops

MON 7:00AM

PRE-CONFERENCE WORKSHOP REGISTRATION / CATERED
NETWORKING BREAKFAST

South Foyer

MON 8:00AM

Workshop #1 / 1-Day Workshop

RESTORATIVE JUSTICE: FOUNDATIONS, APPLICATIONS AND LIVED
PRACTICE

Blackfoot Crossing Room

Chris Cowie, Restorative Lens Consulting

Workshop #2 / 1-Day Workshop

THE REALITIES, CHALLENGES, AND PROMISES OF GANG PREVENTION
AND EXIT PROGRAMMING IN ALBERTA

Blackfoot Crossing Room

TJ Sheehan, CEO, Pivot Society

Jessica Hutton, President and CEO of Natawihowin Consulting

Workshop #3 / 1-Day Workshop

CRIME PREVENTION THROUGH CONNECTION: A COMMUNITY-LED,
VALUES-BASED APPROACH

Blackfoot Crossing Room

Brittney Brown, Co-founder, Strong Roots Initiative

Amy Spence, Co-founder, Strong Roots Initiative

MON 10:00AM

COFFEE BREAK - *South Foyer*

MON 12:00PM
CATERED NETWORKING LUNCH
South Foyer

MON 1:00PM
CONTINUATION OF WORKSHOPS #1, #2, #3

MON 2:15PM
COFFEE BREAK - *South Foyer*

MON 4:00PM
END OF DAY 1 PRE-CONFERENCE WORKSHOPS

2-DAY CONFERENCE SCHEDULE

Tuesday May 5 Conference Schedule

TUE 7:30AM
REGISTRATION / CATERED NETWORKING BREAKFAST
South Foyer

TUE 8:30AM
OPENING CEREMONIES
Blackfoot Crossing C & D

- Land Acknowledgement
- First Nations Blessing
- Dignitaries
- ACCPA Board President Orren Ford (Sponsors, Exhibitors, & Board Acknowledgement)

TUE 9:00AM
KEYNOTE: FROM CLASSROOM COURAGE TO COMMUNITY STRENGTH:
INSPIRING CHANGE THAT LASTS
Blackfoot Crossing C & D
Janet Campbell, *President & CEO, The Joy Smith Foundation*

TUE 10:00AM
COFFEE BREAK - *South Foyer*

STREAM 1 - Human Trafficking
Blackfoot Crossing A

STREAM 2 - Restorative Justice
Blackfoot Crossing B

TUE 10:30AM

HUMAN TRAFFICKING IN CANADA

Maggy Laton, *Bilingual Partnerships Specialist, The Canadian Centre to End Human Trafficking*

COMMUNITY SAFETY: UNITY THROUGH BEING RESPONSIVE AND RESTORATIVE

Brenda Morrison, *Associate Professor and Director of the Research and Engagement Centre for Restorative Justice, Simon Fraser University*

TUE 11:30AM

CATERED NETWORKING LUNCH - *South Foyer*

TUE 12:15PM

ACCPA AWARDS CEREMONY-RECOGNIZING INNOVATIVE CRIME PREVENTION INITIATIVES AND ACCPA VOLUNTEERS

TUE 1:15PM

COLLABORATIVE ACTION AGAINST HUMAN TRAFFICKING

Tara Bracanovic, *Education Supervisor, ACT Alberta*

Michelle Trudeau, *RSW/BSW, Victim Services Supervisor, ACT Alberta*

BEYOND THE GAVEL: RESTORATIVE JUSTICE IN EVERYDAY LIFE

Agnes Struik

TUE 2:15PM

COFFEE BREAK - *South Foyer*

TUE 2:45PM

THE REALITY OF HUMAN TRAFFICKING IN ALBERTA

Liz John-West, *Executive Director, CEASE: Centre to Empower All Survivors of Exploitation*

RESTORATIVE JUSTICE IN THE WORKPLACE: BUILDING ACCOUNTABILITY, TRUST, AND HEALTHY CULTURE

Chris Cowie, *Restorative Lens Consulting*

TUE 3:45PM

DAY 1 WRAP-UP

TUE 4:00PM
OPTIONAL NETWORKING NEXUS

Wednesday MAY 6 Conference Schedule

WED 8:00AM
REGISTRATION / CATERED NETWORKING BREAKFAST
South Foyer

WED 9:00AM
KEYNOTE: STAYING ISN'T CHOOSING
Blackfoot Crossing C & D
Julie Nobert-Demarchi, *Executive Director, Timmins and Area Women in Crisis*
Chantal Mailloux, *Executive Director of Ellevive*

WED 10:00AM
COFFEE BREAK - *South Foyer*

STREAM 1 - Gang Exit Strategies
Blackfoot Crossing A

STREAM 2 - Gender Based Violence
Blackfoot Crossing B

WED 10:30AM
NEW TIES - YOUTH GANG EXIT PROGRAM
Deborah Nowakowski, *Director of Programs, The Calgary John Howard Society*
RESTORATIVE JUSTICE IN GENDER-BASED VIOLENCE: BUILDING SAFETY, ACCOUNTABILITY, AND COMMUNITY CHANGE ONE NANO-STEP AT A TIME
Jo Phillips, *Regional Red Deer Restorative Justice Society*

WED 11:30AM
CATERED NETWORKING LUNCH - *South Foyer*

WED 12:15PM
Luncheon Panel - *Blackfoot Crossing C & D*
JUSTICE, TREATMENT, AND COMMUNITY WORKING TOGETHER

Trish McAllister-Hall, *Program Manager, Central Alberta Drug Treatment Court*
Assistant Chief Justice Robin Snider, *Provincial Court Justice and Lead Justice for Central Alberta Drug Treatment Court*
Cst. Frank Nadeau – *RCMP Investigator and Program Liaison Officer for Central Alberta Drug Treatment Court*

WED 1:15PM

BREAKING CYCLES: HOW PARTNERSHIPS CREATE SAFER PATHWAYS FOR AT-RISK YOUTH

Andy Luu, *Youth Services Manager, Ontario Public Service*

RESTORATIVE JUSTICE AS A MODEL FOR INCREASED COMMUNITY SAFETY IN GBV SITUATIONS

Pamela Cross, *Ontario Domestic Violence Death Review Committee*

Erin Lee, *Executive Director, Lanark County Interval House*

WED 2:15PM

COFFEE BREAK - *South Foyer*

WED 2:45PM

SETTLE THE SOUL: PRACTICAL MIND-BODY TOOLS FOR SAFETY, REGULATION & EVERYDAY RESILIENCE

Sachin Sudra, *Cultural Safety & Wellness Facilitator, Indigiwellness*

MADE-IN-ALBERTA: PREVENTING GENDER-BASED VIOLENCE WHERE WE LIVE RESEARCH PROJECT

Lana Wells, *Associate Professor/Brenda Strafford Chair in the Prevention of Domestic Violence, University of Calgary*

WED 3:45PM

CONFERENCE WRAP-UP - ACCPA - *Blackfoot Crossing C & D*



COUNTY OF
Northern Lights

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0
Phone 780-836-3348 Fax 780-836-3663
Toll Free 1-888-525-3481

Report No.

Agenda Item No.

06.1.1- **D**

Subject:	Intermunicipal Collaboration Framework (ICF) – Northern Sunrise County
Agenda Date:	Tuesday, January 27, 2026
Attachments:	

RECOMMENDATION

It is recommended that:

- 1) Council acknowledge receipt of the Report; and

BACKGROUND

The ICF with Northern Sunrise County is up for review.

CONSIDERATION

Verbal report from CAO

FINANCIAL/STAFFING IMPLICATIONS

This item has been approved in the current budget:	Yes	No	N/A
This item is within the approved budget amount:	Yes	No	N/A

Prepared By:

Teresa Tupper
Executive Assistant

**Accepted for Council
Consideration by:**

Gerhard Stickling
Chief Administrative Officer (CAO)

06.1.1-D



COUNTY OF Northern Lights

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Report No.

Agenda Item No.

06.1.1- E

Table with 2 columns: Label (Subject, Agenda Date, Attachments) and Value (Meeting with Mackenzie County Council, Tuesday, January 27, 2026, empty)

RECOMMENDATION

It is recommended that:

- 1) Council acknowledge receipt of the Report; and
2) Provide a couple of dates, times and a location for a meeting with Mackenzie County Council that Administration can provide to them.

BACKGROUND

Council requested a meeting with the Mackenzie County Council to discuss issues that pertain to both councils. Due to the winter weather and Christmas holidays, this meeting arrangement was delayed.

CONSIDERATION

Mackenzie County wishes to meet in person.

FINANCIAL/STAFFING IMPLICATIONS

This item has been approved in the current budget: Yes No N/A
This item is within the approved budget amount: Yes No N/A

Administration requests that Council provide 2 or 3 dates, a time and location so that we can provide them to Mackenzie County.

Prepared By:

Handwritten signature of Teresa Tupper

Teresa Tupper
Executive Assistant

Accepted for Council
Consideration by:

Gerhard Stickling
Chief Administrative Officer (CAO)

06.1.1-E



COUNTY OF
Northern Lights

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Toll Free 1-888-525-3481

Report No.

Agenda Item No.

06.1.1-F

Subject: Women in the North Conference

Agenda Date: Tuesday, January 27, 2026

Attachments:

RECOMMENDATION

It is recommended that:

- 1) Council acknowledge receipt of the Report; and
- 2) Register Councillor's _____ to attend the Conference on April 22, 2026, in Grimshaw.

BACKGROUND

The female members of council have enjoyed attending and supporting the Women of the North Conference since its conception.

CONSIDERATION

As last year, a 20% discount will be provided for those Organizations that register three (3) or more guests.

FINANCIAL/STAFFING IMPLICATIONS

This item has been approved in the current budget:	Yes	No	N/A
This item is within the approved budget amount:	Yes	No	N/A

Prepared By:

Teresa Tupper
Executive Assistant

Accepted for Council
Consideration by:

Gerhard Stickling
Chief Administrative Officer (CAO)

From: Vanessa Burns <eventspc@albertacf.com>
Sent: January 8, 2026 1:04 PM
To: Vanessa Burns
Subject: SAVE THE DATE - Women in the North 2026

SAVE THE DATE for the 2026 Women in the North Conference on April 22 in Grimshaw!

Theme

The 2026 theme, **Refuel: Balance, Boundaries and Better Teams**, reflects a day focused on strengthening workplaces through interactive sessions on workplace wellness, communication and conflict, burnout prevention and boundary setting, and practical tools delivered by incredible local speakers.

Location

For 2026, Women in the North will be hosted as **one regional event**, bringing women from across northern Alberta together in the same room. Gathering everyone together creates stronger connections and a shared learning experience across the region. This also marks the first time the conference will be held in Grimshaw, in the heart of the Community Futures Peace Country region.

Perks

As offered last year, a 20% registration discount will be available for teams of three or more. Also, for those travelling from out of town, a discounted rate will be available at the Coast Hotel in Grimshaw. Participants will also enjoy a catered lunch, door prizes, and gift bags, In addition, the Grimshaw & District Chamber is coordinating a local shopping experience for attendees — a great opportunity for teams to extend their time together after the conference.

Ticket Sales/Updates

Tickets will go on sale in early February at womeninthenorth.ca, with specific details shared on the website in the coming weeks. We look forward to welcoming women and teams from across northern Alberta to Grimshaw this spring! Please follow our [Facebook page](#) and visit our website for updates. Once tickets are officially on sale, we will send out another email.

Thank you and Happy 2026 from all of us at Community Futures Peace Country!

SAVE THE DATE

WOMEN IN THE NORTH
2026 CONFERENCE

WOMEN IN THE NORTH

APRIL 22, 2026 IN GRIMSHAW



- ONE REGIONAL EVENT
- FOUR WORKSHOPS
- TEAM DISCOUNT

REGISTRATION
OPENS EARLY 2026

womeninthenorth.ca

Vanessa Burns

Communications Coordinator/Project Lead
Community Futures Peace Country



- 780-624-1161
- peacecountry.albertacf.com
- womeninthenorth.ca
- songriseconference.ca
- 9816-98 Ave, Peace River, T8S 1J5



COUNTY OF
Northern Lights

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Phone 780-836-3348 Fax 780-836-3663
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Report No.

Agenda Item No.

06.1.1-G

Subject:	Opportunity to meet with Honourable Minister Dreeshen, Minister of Transportation and Economic Corridors
Agenda Date:	Tuesday, January 27, 2026
Attachments:	Email

RECOMMENDATION

It is recommended that:

- 1) Council acknowledge receipt of the Report; and
- 2) Reply before the February 2, 2026 deadline that the County of Northern Lights Council would like to meet with the Minister regarding the following topics: _____. OR;
- 3) Accept it for information.

CONSIDERATION

Are there topics that Council would like to bring forward/lobbying to the Minister of Transportation and Economic Corridors?

FINANCIAL/STAFFING IMPLICATIONS

This item has been approved in the current budget:	Yes	No	N/A
This item is within the approved budget amount:	Yes	No	N/A

Prepared By:

Teresa Tupper
Executive Assistant

Accepted for Council
Consideration by:

Gerhard Stickling
Chief Administrative Officer (CAO)

From: TEC Municipal Engagement <TEC.MunicipalEngagement@gov.ab.ca>
Sent: January 22, 2026 9:37 AM
Cc: TEC Municipal Engagement
Subject: Spring 2026 Rural Municipalities of Alberta Convention

Good morning,

I am pleased to advise there may be an opportunity to meet with the Honourable Devin Dreesen, Minister of Transportation and Economic Corridors, during the upcoming Spring 2026 Rural Municipalities of Alberta Convention in Edmonton, from March 16-18, 2026.

Please **REPLY to this email by Monday, February 2, 2026**, to express your interest for a meeting. We request that you include your top three priority items for discussion along with a list of potential meeting attendees.

A response will be provided once availability and a meeting schedule are confirmed.

Kind regards,

Jessica Kalmar (she/her)
Issues Manager, Office of the Assistant Deputy Minister
Construction and Maintenance Division
Transportation and Economic Corridors
Government of Alberta

Tel 780-644-3230
Cell 587-334-3664
Jessica.Kalmar@gov.ab.ca

The logo for the Government of Alberta, featuring the word "Alberta" in a stylized, cursive font with a small square icon to the right.

Classification: Protected A



COUNTY OF
Northern Lights

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Report No.

Agenda Item No.

06.1.1- *H*

Subject:	Alberta Care Spring Seminar 2026
Agenda Date:	Tuesday, January 27, 2026
Attachments:	Conference brochure

RECOMMENDATION

It is recommended that:

- 1) Council acknowledge receipt of the Report; and
- 2) Register Councillor _____ to attend the seminar on March 18 to 20, 2026 at the Heritage Inn Hotel and Convention Centre, Brooks, Alberta. OR;
- 3) Accept it for information.

BACKGROUND

The County belongs to the Long Lake Regional Waste Management Services Commission with Councillor Brenda Yasinski as our representative and Reeve Ungarian as alternate.

CONSIDERATION

Is the LLRWMSA sending someone to the conference?
Should the County send their representative?

FINANCIAL/STAFFING IMPLICATIONS

This item has been approved in the current budget:	Yes	No	N/A
This item is within the approved budget amount:	Yes	No	N/A

Prepared By:

Teresa Tupper
Executive Assistant

**Accepted for Council
Consideration by:**

Gerhard Stickling
Chief Administrative Officer (CAO)

Registration Form

ALBERTA CARE Spring Seminar 2026

March 18th to 20th, 2026
Heritage Inn Hotel and Convention Centre
1217 2nd Street West, Brooks, AB
Block of Room under Alberta CARE

Names: _____

Organization: _____

Address: _____

Email Address: _____ Phone: _____

NO CHARGE FOR TOURS:

Please indicate the number attending Wednesday Tour #1 _____

Sub Total \$ _____

Seminar Fee: \$600.00 p.p \$ _____

LESS 10% (if 3 or more attend) \$ _____

GST \$ _____

Spouses or Guests attending meals:

Breakfast Buffet @ \$25.00 p.p. \$ _____

Luncheon @ 30.00 p.p. \$ _____

Buffet @ 60.00 p.p. \$ _____

TOTAL \$ _____

MAIL PAYMENT OR EFT TO: Alberta CARE, 5212 49 Street, Leduc, Alberta T9E 7H5
EMAIL: executivedirector@albertacare.org or for information call Cell: 780-668-6767

Please indicate any food allergies: _____

06.1.14

15th Annual
Alberta CARE
Spring Seminar

March 18th - March 20th

2026

Accommodations

Heritage Inn Hotel and
Convention Centre
1217 2nd Street West
Brooks, Alberta

Group Reservation: Alberta CARE



Downtown Brooks



15th Annual
Alberta CARE
Spring Seminar

March 18th - March 20th

2026

Heritage Inn Hotel and Convention Centre
1217 2nd Street West
Brooks, Alberta



Newell Lake



Dinosaur Provincial Park

Please forward registrations & payment to:
ALBERTA C.A.R.E.
Linda McDonald, Executive Director
5212-49 Street
Leduc, AB T9E 7H5
Cell: 780-668-6767
Email: executivedirector@albertacare.org
Web: www.albertacare.org

Who Should Attend?

- Municipal Elected Officials
- Waste Commission Managers
- Landfill Operators
- Public Works Employees
- Eco Centre Employees
- Alberta Recycling Associations
- Alberta Landfill Engineers
- Waste Management Vendors
- Waste Disposal Companies
- School Boards, Education Facilitators
- Anyone interested in Reusing, Reducing, Recycling and Recovery

Silent Auction

Going once...

Going twice...

Ends March 19/26
at 8:00 p.m.

06-1-1-H

Wednesday March 18th

- 9:00 a.m.- 5:00 p.m. **Registration and Exhibit Set Up**
- 11:00 a.m. - NOON **Lunch and Refreshments**
- 1:00 p.m. **TOUR #1**
 - **Newell Regional Waste Landfill and Pivot Spirits, Rolling Hills, AB**
(Buses provided)
- 5:00 p.m. **COCKTAILS (Cash Bar)**
- 6:00 p.m. **Welcoming Remarks from the Mayor of City of Brooks
Welcoming Remarks from the Reeve of County of Newell**
- 6:30 p.m. **BUFFET BANQUET**



PAGE 39

Newell Regional Solid Waste Authority



Alberta CARE

Thursday, March 19th

- 7:00 a.m. **Exhibit Viewing & Buffet Breakfast**
- 8:15 a.m. **Welcome – Rob Smith, Chairman of Alberta CARE**
- 8:30 a.m. **Newell Landfill Disaster**
Kendra Johnston , Newell Regional Waste Authority
- 9:15 a.m. **Waste to Energy Project**
Joint Presentations –Shawn McKay, Newell Regional Waste Authority and John Swain, Global Green
- 10:00 a.m. **Tire-Direved Aggregate (TDA)**
Pat Sliworsky, Alberta Recycling Management Authority
- 10:45 a.m. **Beyond the Pile: Modern Composting Strategies to Overcome Contamination & Inefficiency in Rural Alberta**
Roxanne Doerksen, Cyrus County
- NOON **BUFFET LUNCHEON**
- 1:00 p.m. **Alberta Recycling Management Authority Update**
Ed Gugenhiemer, CEO
- 1:45 p.m. **Alberta CARE Delegates Round Table - Circular Materials**
Chairman Rob Smith
- 3:00 p.m. **Circular Materials Presentation**
Blaire Gaalaas, Director of Circular Materials
- 5:00 p.m. **Cocktails**
- 6:30 p.m. **BUFFET BANQUET**
- 8:00 p.m. **Silent Auction Ends**

**\$600.00 Registration Per Person
Register 3 or more Delegates
and receive a....

10% Discount!**

**This Seminar is Alberta Environment approved
for Continuing Education Units**

Friday, March 20th

- 7:00 a.m. **Exhibit Viewing & Hot Buffet Breakfast**
- 8:30 a.m. **Landfill Waste Wood Management**
Jim Donaldson, Canadian Wood Waste Recycling
- 9:15 a.m. **Small Drones for Landfill Ownership**
Associated Engineers (Calgary)
- 10:00 a.m. **RCMP Crime Prevention Liaison for Alberta**
K Division for Waste Management and Recycling Facilities
- 11:00 a.m. **Closing Remarks - Tom Moore, Alberta Care Member**
(Coffee Side Bar all Morning)



JBS City Centre



Brooks Aqueduct

**Cancellation Deadline
March 13th 2026**

Printed on 100% Post-Consumer Recycled Paper



ALBERTA Coordinated Action for
Recycling Enterprises (CARE)
1-780-980-8089 Phone

Oliver...



COUNTY OF
Northern Lights

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0
Phone 780-836-3348 Fax 780-836-3663
Toll Free 1-888-525-3481

Report No.

Agenda Item No.

06.1.1-*el*

Subject: Resource Centre for Suicide Prevention – Request for Financial Support

Agenda Date: Tuesday, January 27, 2026

Attachments: Email and Letter

RECOMMENDATION

It is recommended that:

- 1) Council acknowledge receipt of the Report; and

CONSIDERATION

In the email, Casey stated that she would be more than happy to speak to Council to answer questions you may have.

Council made the following motions in 2023:

035/24/01/23 MOVED BY Councillor Schug to donate \$3000.00 from council grants for the North Peace Satellite Office in Grimshaw for the Suicide Resource Centre for 2023.
CARRIED

228/13/06/23 MOVED BY Councillor These to acknowledge receipt of the Resource Center for Suicide Prevention – North Peace Open House Invitation and send Councillor Schug to attend the event on Thursday, June 22, 2023 on behalf of Council.
CARRIED

FINANCIAL/STAFFING IMPLICATIONS

This item has been approved in the current budget:	Yes	No	N/A
This item is within the approved budget amount:	Yes	No	N/A

There is \$61,500.00 in the Council Miscellaneous grants budget

Prepared By:

Teresa Tupper

Teresa Tupper
Executive Assistant

**Accepted for Council
Consideration by:**

Gerhard Stickling
Chief Administrative Officer (CAO)

06.1.1-*el*

From: Casey Szmata <northpeace@sp-rc.ca>
Sent: January 22, 2026 11:42 AM
To: Teresa Tupper
Subject: Funding Request
Attachments: Call for Support_NorthPeace2025.pdf

Good afternoon:

Please accept the attached letter for your perusal. The Grimshaw Office of the Resource Center for Suicide Prevention is in dire need of help from our local communities. We service all areas north of Grande Prairie up to High Level.

If you would like to meet to discuss our programming and to learn more, please let me know and I would be happy to set something up.

Thank you for your time, and I look forward to hearing from you.

Casey Szmata (she/her)

North Peace Coordinator

Resource Centre for Suicide Prevention

Grimshaw, AB T0H 1W0

P: (825) 238-0038 C: (780) 219-6442

<https://www.rcspnorthpeace.com/>

Treaty 8, Metis Nation of Alberta Region 6

We acknowledge the Indigenous people and ancestors whose land we are on.

Resource Centre  **NORTH
FOR SUICIDE PREVENTION PEACE**

If you are in crisis, please call 911 or visit the nearest emergency room

Urgent Call for Support

About Us:

The Resource Centre for Suicide Prevention (RCSP) is a registered nonprofit organization that is based in Grande Prairie with a satellite office in Grimshaw. RCSP has been a regional leader in suicide prevention, mental health education, and community-based support, serving individuals, families, and organizations throughout Northwest Alberta. Our Grimshaw satellite office plays a central role in ensuring rural and remote residents have timely, accessible services close to home.

RCSP's mission is to reduce the impact of suicide through education, prevention, awareness, and capacity building. We aim to foster open conversations about mental health, reduce stigma, and ensure communities have the tools and resources they need to support themselves and others.

Our work includes:

- Community based mental health education for all age groups
- Suicide intervention and prevention training
- Public awareness campaigns and events
- Resource navigation and referrals
- Workplace based programming (such as Tough Enough To Talk About It)
- Men's Support Groups and Bereavement Groups

The Need: *Grimshaw Office at Risk of Closure*

Due to a significant operational funding gap, the Grimshaw office is facing potential closure. Losing this location would result in:

- Reduced local access to mental health programming and support groups
- Reduced local resource navigation supports
- Reduced capacity for prevention programs for schools, workplaces, and community
- Greater barriers for individuals without transportation or reliable support

Why Your Support Matters

- Mental health needs continue to increase; closing this office would leave a critical void in local rural and remote communities.
- Local presence builds trust and accessibility.
- Strengthens mental health resources for employees and families in the Northwest Region.

- Investment in regional wellbeing leads to healthy communities, stronger workforces and resilient families.
- Prevent service gaps in rural areas where residents already face limited access.
- Help keep services local so residents can access support without travel barriers.
- Directly contribute to reducing suicide risk and promoting mental wellbeing in the Peace Region.

How to Partner with Us

To remain open and fully functional, we are seeking:

- Sustained operational funding
- One-time or annual donors
- Corporate and community partnerships/ sponsorships

Every contribution—large or small—directly provides mental health programming for the Peace Region.

This is a pivotal moment. With your support, the Grimshaw office can remain open, responsive, and ready to provide vital mental health programming.

Please feel free to contact me for further information and thank you for your consideration.

Warm regards,

Angela Sutherland
Executive Director
780.539.6680
director@sp-rc.ca

Casey Szmata
North Peace Coordinator
825.238.0038
northpeace@sp-rc.ca

#200, 10014, 99 Street Nordic Court
Grande Prairie, AB TSV 3N4

Phone: 780-539-6680
director@sp-rc.ca



www.startingconversations.ca

06.01.21



Subject:	Alberta Emergency Management Agency – Elected Official Training
Agenda Date:	Tuesday, January 27, 2026
Attachments:	

RECOMMENDATION

It is recommended that:

- 1) Council acknowledge receipt of the Report; and

BACKGROUND

Councillor Halabisky requested this topic be discussed. (*How to obtain your training records*)

How to access the new LMS

I do not have an Alberta.ca account.

If you don't have an Alberta.ca account, please follow these steps:

1. Go to <https://aema.training.alberta.ca/>.
2. Click on "Create account" and you will be redirected to create an Alberta.ca account.
3. Click on "Continue with email and password".
4. Enter **the email address you used above to contact us** and click "Continue".
5. Continue to follow the prompts to finish setting up your Alberta.ca account.
6. After you've created your Alberta.ca account, go to <https://aema.training.alberta.ca/>.
7. Click "Sign in", and you will be redirected to Alberta.ca.
8. Sign into your Alberta.ca account, and you will be redirected to our new LMS.

I already have an Alberta.ca account...

...with the same email address.

If you already have an Alberta.ca account and **the email address is the same as what you used above to contact us**, please follow these steps:

1. Go to <https://aema.training.alberta.ca/>.
2. Click "Sign in", and you will be redirected to Alberta.ca.
3. Sign into your Alberta.ca account, and you will be redirected to our new LMS.

...with a different email address.

To access our training, you will need a new **unverified** Alberta.ca account. Please follow the steps below to set up an Alberta.ca "**Personal Use**" with the **SAME** email address you used above to contact us.

1. Go to <https://aema.training.alberta.ca/>.
2. Click on "Create account" and you will be redirected to create an Alberta.ca account.

3. Click on "Continue with email and password".
4. Enter **the email address you used above to contact us** and click "Continue".
5. Continue to follow the prompts to finish setting up your Alberta.ca account.
6. After you've created your Alberta.ca account, go to <https://aema.training.alberta.ca/>.
7. Click "Sign in", and you will be redirected to Alberta.ca.
8. Sign into your Alberta.ca account, and you will be redirected to our new LMS.

You have been granted access to LAEO and it should be available on your dashboard after you log in at <https://aema.training.alberta.ca/>.

PLEASE BE ADVISED: The configuration of your internet browser settings might interfere with some of the features in our courses.

The 3 things we always suggest to users are:

1. Use a different web browser such as **Google Chrome, Mozilla Firefox, or Microsoft Edge**;
 - a. Internet Explorer is **not** supported.
 - b. Apple Safari is **not** compatible and causes audio problems for **BEM and LAEO**.
2. Clear your cache, accept cookies, and relaunch the browser; or
3. Request a manual reset from us (**this WILL result in loss of progress, as the course will reset to the beginning**).

Note: Consider taking a screen shot of your passing/completion page as backup, in case your certificate is not readily available on your course page. You can also click on the "My training" tab at the top of the screen and click on "My transcript" at the bottom of the list. Under "Permanent Records", click the download icon in the "Certificate" column for the course.

Prepared By:



Teresa Tupper
Executive Assistant

Accepted for Council
Consideration by:

Gerhard Stickling
Chief Administrative Officer (CAO)



Subject:	Director of Finance Update
Agenda Date:	January 27 th , 2026
Attachments:	

RECOMMENDATION

It is recommended that

1. Council accept this report for information; and

Preliminary Budget

Intent is to bring back the full preliminary budget to Council at the first meeting in February for adoption. The final budget will be presented in conjunction with the mill rate bylaw proposals in March/April.

Grazing Lease taxes

No further information from Brownlee LLP at this time. Touched base just prior to holidays and there was no update that was ready. Should one be received prior to the meeting I will provide it verbally.

Mercer Assessment Appeal

In discussions with Mercer's Controller and myself, we will be processing the second refund payment (\$923,451.22) this week. This is for the amended tax levy for the 2025 year. The final adjustment relates to the 2024 tax year and will be processed when the final paperwork is provided from the LPRT.

Council IT

I want to ask how the use of the new laptops is going and hope to hear good news! The Office 365 license changes have taken effect so you should be able to utilize all of the office apps (Outlook, Word, Excel, etc.). I can assist if required.

Furthermore, we have begun the initial planning to migrate to a SharePoint drive that will be used in lieu of emails to expedite and simplify the sharing of documents between administration and Council. The goal is to have agendas, policies/bylaws, forms, and anything else available on the drive so that Council may connect directly at any time and view these (pending an internet connection). This will negate the need to the send Council agenda's and other documents via email.

Any other things Council wishes to see?

Prepared By:

Josh Hunter, CMA, CPA
Director of Finance

Accepted by:

Gerhard Stickling
CAO



COUNTY OF
Northern Lights

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0
Phone 780-836-3348 Fax 780-836-3663
Toll Free 1-888-525-3481

Report No.
PWAA-2026

File No.
06.1.6-A

Subject:	Surplus Items
Agenda Date:	Tuesday, January 27, 2026
Attachments:	Surplus List

BACKGROUND:

As per the Disposal of Surplus Items Policy , the attached list is being brought forth for Council’s consideration.

RECOMMENDATION

It is recommended that:

1. Council acknowledge the report; and
2. Council declare the attached list of items as surplus

Prepared By
Deb Pawluski
Public Works Assist

Approved by
Gerhard Stickling
Chief Administrative Officer

Surplus Items

Electronic Date/Time stamper

3M 9100 overhead projector

Garmin GPS unit -255

Phones-37

Magnavox VHS player

Various sive equipment

2 office chairs

Jemco pop up display- 3 panels

1-3 shelf book shelf

1-small grey table

Boxes & bottles of green, yellow, orange and purple color for color runs

2- metro count traffic counters

Pyle Portable PA System

Utilities

3-point hitch brush hog 7ft rear mount blade

65-gallon slip tank

North

Air compressor

Airport

Area Lights

Papi

Administration

7-ipads ?



06.2.6-A

Subject: Land Use Bylaw Enforcement

Agenda Date: January 27, 2025

Attachments: N/A

RECOMMENDATION

It is recommended that

1. Council accepts this report for information

BACKGROUND

Due to the increase non-permitted development council had directed administration to research what other municipalities do for enforcement of their LUB.

GENERAL UPDATES

I have summarized the enforcement of contraventions to the LUB of the below listed municipalities. For those who issue a stop order, they generally have language stating that should the municipality need to enter the property to bring it into compliance the associated costs will be the responsibility of the applicant or landowner who is in contravention of the Land Use Bylaw. Our Land Use Bylaw aligns with that practice for stop orders.

Some Municipalities treat Penalties & Violation tickets differently as such I have broken them down in separate columns below.

Municipality	Stop Order Issued for non permitted development	Penalties	Violation Tickets	Higher Application Fees if applied after they developed
Mackenzie County	X			
Northern Sunrise County	X	Fine not exceeding \$10,000 pursuant to section 557 & 566 of MGA		
MD of Opportunity	X	Fine not exceeding \$10,000 pursuant to section 566 of MGA	\$250 first offence, \$ 500 second offence or subsequent. Each day of breach is considered another offence	
Clear Hills County	X			
Big Lakes County	X		\$250 first offence, \$500 second offence of contravention of MGA, LUB, Permit conditions, etc	

06.2.6-A

MD of Fairview	X		<p>Fine of not more than \$2,500 not less than \$100</p> <p>Any costs associated with the stop order</p> <p>\$500 for every day the contravention continues following notification of conviction.</p>	
Saddle Hills County	X			
MD of Peace 135	X		<p>Fine of not more than \$2,500 not less than \$100</p> <p>Any costs associated with the stop order</p> <p>Additional fine of \$500 for every day the contravention continues following notification of conviction.</p>	
Birch Hills County	X			<p>Regular application fee for development permit is \$120 for construction valued up to \$50K then an additional \$20 per additional 50k in value</p> <p>If someone applies after they developed they pay \$500 for construction valued up to \$50k then \$20 per additional \$50k of construction value.</p>
MD of Spirit River	X			
MD of Greenview	X			

MD of Lesser Slave River	X		\$500 for the first offence. \$1000 for each subsequent offence within the same calendar year. Each day that a breach of the bylaw continues is considered another offence.	
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**I will be attending the Planning 101 Workshop in Grande Prairie on February 6th, 2026.
One of the subjects to be discussed there is Land Use Bylaw enforcement, I will summarize what I learn & bring that back to Council.**

Prepared By:

Pearl Luken
Planning & Development Clerk

Accepted by:

Josh Hunter, CMA, CPA
Director of Finance



COUNTY OF Northern Lights

4600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0
Phone 780-836-3348 Fax 780-836-3663
Toll Free 1-888-525-3481

Report No.

File No.

06.3.1-A

Table with 2 columns: Field Name (Subject, Agenda Date, Attachments) and Value (Request for Direction - Animal Carcasses, January 27, 2026, None)

Background:

Administration has received 2 concerns regarding animal carcasses in ditches this year, these are not typical concerns. Due to CNL roads being lower speed limits compared to highways, the amount of animal carcasses is minimal. However, after a few conversations regarding dead animals, the responsibility for removal and disposal of animal carcasses has arose.

An investigation has taken place and it has been found that live/injured animals falls under the RCMP / Fish and Wildlife jurisdiction however dead animals fall under the "owner" of the property.

As the County assumes the "care and responsibility" of all roads within our jurisdiction, Administration is seeking Council direction on how to proceed with these concerns.

A local contractor has offered their services on a case by case basis in order to deal with complaints of animal carcasses within CNL controlled road allowances.

Option 1:

Direct Administration present options to Council for dealing with animal carcasses disposal

Option 2:

Accept this report for information

RECOMMENDATION

It is recommended that:

- 1. Council make a motion directing administration to _____.

Prepared By:

Accepted for Council consideration by:

Handwritten signature of Charles Schwab

Charles Schwab
Director of Public Works

Gerhard Stickling
Chief Administrative Officer

06.3.1-A



COUNTY OF
Northern Lights

2600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0
Phone 780-836-3348 Fax 780-836-3663
Toll Free 1-888-525-3481

Report No.

File No.

06.4.1-A

Subject:	Request for Decision – Pail Fill Relocation for Weberville & Warrensville Truckfills
Agenda Date:	January 27, 2026
Attachments:	Quote, Potential New Locations

Background:

At Councils request, Administration has solicited a quote to relocate the pail fills from the side of the Weberville and Warrensville truck fills to the front of the building. When these buildings were constructed, the truck fill piping was located at the front of the building and the pail fill was situated on the side. The pad at the front and the sidewalk along the side were also designed and constructed to be heated to prevent ice accumulation.

The total cost to complete this modification at both truck fills has been quoted at \$11,200.00.

The 2025 usage of the pail fill is detailed below with Dixonville included for comparison:

Month	Weberville Usage (m ³)		Warrensville Usage (m ³)		Dixonville Usage (m ³)	
	Pail Fill	Truck Fill	Pail Fill	Truck Fill	Pail Fill	Truck Fill
January	0.74	918.0	4.26	239.21	4.21	431.80
February	1.00	1,028.19	3.61	203.55	3.71	348.70
March	1.04	1,214.30	4.36	257.10	3.64	438.20
April	0.83	1,190.78	4.34	219.45	3.26	495.19
May	0.85	1,783.74	5.81	377.48	5.44	637.34
June	0.86	1,637.46	3.79	442.57	2.49	1075.36
July	1.11	1,722.50	4.19	308.19	3.33	900.70
August	0.85	1,630.85	3.78	254.16	5.51	921.55
September	1.37	3,117.85	3.34	318.74	4.02	899.61
October	0.93	1,642.45	3.44	316.66	6.58	517.24
November	1.11	1,594.85	3.46	277.89	5.17	566.45
December	0.76	1,211.14	2.49	262.59	4.07	506.83
TOTAL	11.45	18,692.11	46.87	3477.59	51.63	7774.97

Pro's:

- Improved Safety
 - Users will be able to park directly on the heated pad to decrease the walking distance
- Improved visibility and passive supervision
 - Front facing locations are more visible from the roadway & cameras
 - Increase visibility may reduce misuse or vandalism
- Operational Consolidation
 - All water dispensing activity occurs at a single location, simplifying signage, lighting and maintenance

Con's:

- Very low Pail Fill usage Relative to Truck Fill
 - 2025 data shows pail fill usage is minimal compared to truck fill volumes
 - Capital investment would benefit a small subset of users
- Original Design
 - The heated sidewalk was designed for separate pedestrian access to allow both truck and pail fill residents to utilize filling stations simultaneously
- Increased Conflict Potential Between Truck Fill and Pail Fill Users
 - Large trucks, trailers & commercial water haulers may experience delays if waiting for pail fill customers to complete filling and vice versa.
- Capital Cost versus Limited Benefit
 - Costs would include plumbing modifications, concrete tie-ins & repairs, electrical and controls, potential short term down time.
 - Given the low pail fill usage, cost-benefit justification is weak

RECOMMENDATION

It is recommended that:

1. Council make a motion directing administration to _____.

Prepared By:

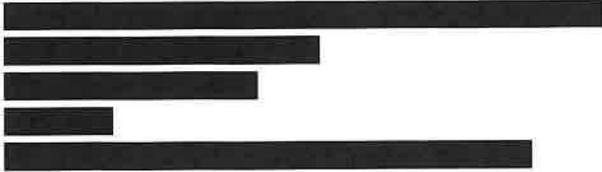
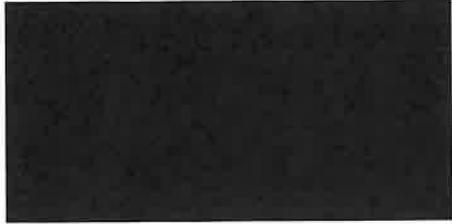
Accepted for Council consideration by:



Charles Schwab
Director of Public Works

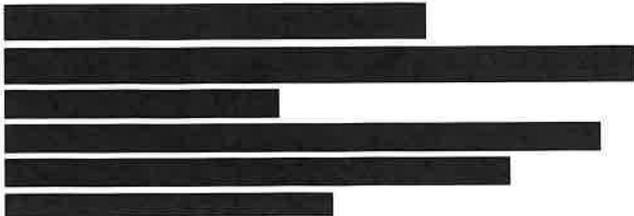
Gerhard Stickling
Chief Administrative Officer

Proposal for Electrical Installation



PROPOSAL BREAKOUT

Item:	QTY:	Description:
1		As per the CEC (Canadian Electrical Code)
		Weberville
2		Demo Existing wiring pull back to New Location,
3		Fill in Existing Wall penetrations,
4		Core Holes in New Location, Water Line & Power Button
5		Move Existing Water Meter & Solenoid, (will leave Hose Bib by Boiler)
6		Tie-in New Water Line at Proposed Location
		Warrensville,
7		Demo Existing wiring pull back to New Location,
8		Fill in Existing Wall penetrations,
9		Core Holes in New Location, Water Line & Power Button
10		Move Existing Water Line & Solenoid (Meter will stay by Hot Water Tank))
11		Run New Water Line from Existing Connection to Proposed Location



Weberville

new pail fill
location

PAGE 57



ATTENTION
ALL PERSONS USING
EQUIPMENT ON
PROPERTY MUST BE AT
THEY OWNERS

06.4.1-A

Warrensville

new pail
fill
location

ATTENTION
No drinking water
is available from
this tap.



08.0 New Business

Info Items: [for information]" Please note that these may not be discussed item by item. If there is an item which you wish to see or discuss further, contact the County's Executive Assistant for a copy. It is possible that this whole section may be accepted as presented in one motion."

10. GOVERNMENT SERVICES

20. PROTECTIVE SERVICES [POLICE/FIRE/AMBULANCE/SAFETY]

30. TRANSPORTATION/DRAINAGE/PUBLIC WORKS

- a) Letter to Resident RE: Postal Worker and Snow Removal Concerns
- b) Road Maintenance and Snow Removal: Who is Responsible for What? Advertisement

40. UTILITIES [WATER/SEWER/SOLID WASTE]

50. PUBLIC HEALTH & WELFARE

- a) Alberta Health Services Memorandum RE: Virtual Emergency physician Program Expands to Grimshaw

60. ENV. DEV. [PLANNING/AG. SER. /ECON DEV. /HOUSING]

- a) VSI Services (1980) Ltd Announces New Manager

70. RECREATION & CULTURE

80. EDUCATION & SCHOOLS

- a) Letter of Support for Dixonville Charter School Society and Dixonville Rural Academy

90. PUBLIC UTILITIES [GAS/POWER/TELEPHONE]

***Item located on Council Table**



COUNTY OF
Northern Lights

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0
Phone 780-836-3348 Fax 780-836-3663
Toll Free 1-888-525-3481

January 14, 2026

32.05.01

T0H 2T0

Dear

Re: Response to Letter Received January 7, 2026 – Local Postal Worker and Snow Removal Concerns

At the direction of Council, I am writing in response to your recent correspondence addressed to Councillor Dechant and Reeve Ungarian.

We would like to clarify that responsibility for snow removal and ensuring safe access immediately in front of community mailboxes rests with Canada Post. This responsibility has been clearly established and remains unchanged.

With respect to the events referenced in your letter, Mr. Schwab was present in the area on two occasions that day and remained informed through his staff regarding operational activities. During the plowing operation in question, the operator raised the blade in the vicinity of the mailboxes to reduce snow accumulation. A subsequent review of the location determined that the snow buildup was significantly less than initially described.

We would also like to clarify that at no time did Mr. Schwab assign blame to the postal worker involved. Any suggestion to the contrary appears to stem from a misunderstanding of the comments provided. The intent was solely to outline operational responsibilities, not to reflect negatively on individuals carrying out their duties under challenging conditions.

While we recognize that situations such as this can be frustrating, it is important that public discussion be based on accurate and verified information. Mr. Schwab remains confident in the accuracy of his report and continues to respect the professionalism demonstrated by both County staff and Canada Post employees.

Should you have any questions or require further clarification, please feel free to contact myself, at (780) 836-3348.

Sincerely,


Gerhard Steinhilber
Chief Administrative Officer
County of Northern Lights

cc: Council

ROAD MAINTENANCE AND SNOW REMOVAL: WHO IS RESPONSIBLE FOR WHAT?

To increase public awareness of road maintenance and snow removal responsibilities for County areas, the County has created an outline of who is responsible for each area and the method for reporting concerns to the responsible organization.



HIGHWAYS

(35, 986, 737, 743, 691, 690, 741, 695 & 692)

Responsible: Alberta Transportation and Economic Corridors

- Contracted out to La Prairie Group
- Includes the entrances to residences, turning lanes, rest areas and County road intersections within highway right-of-ways
- La Prairie is responsible for road maintenance and repairs up to 20 m from the highway centerline

Report unsafe conditions to La Prairie: 1-800-828-3908 or works@laprairiegroup.com



Railroads & Crossings

Responsible: CN Rail

- The County is not permitted to work within 5 meters on either side of CN infrastructure
- County operators strive to make the best road conditions within our permitted zone near CN infrastructure

Report unsafe conditions to CN: 1-800-465-9239



Canada Post Community Mailboxes

Responsible: Canada Post

- Canada Post hires private contractors, or the delivery drivers, to clear in front of community mailboxes. This has been confirmed with the local Canada Post manager
- County operators make every effort not leave windrows in front of mailboxes. During heavy snowfall, the priority is to clear County roads.

**Report damaged mailboxes or request snow removal on the Canada Post website
www.canadapost-postescanada.ca/cpc/en/support.page**

ROAD MAINTENANCE AND SNOW REMOVAL: WHO IS RESPONSIBLE FOR WHAT? *CONTINUED*



Township & Range Roads County & Community Infrastructure

Responsible: County of Northern Lights

- The County is responsible for
 - approximately 2000 km of road
 - entrances/parking lots for 17 water fill stations, 7 transfer stations, 2 landfills, 18 community facilities, and approximately 250 residential driveways enrolled in the residential snow removal program
- Road clearing is done in a priority order, as outlined in the County's Level of Road Service Classification Policy;
 - Main Routes
 - Roads to occupied residences and school bus routes
 - Snow plow posted driveways
- County operators address windrows left in entrances as soon as possible. In times when there is extreme snowfall, clearing windrows may take longer than anticipated

Report non-emergent issues related to roads, utilities, or other County infrastructure:

- Online reporting form at www.countyofnorthernlights.com/report-issue
- Call the County office at 780-836-3348

Report an emergent situation

- Call the County office at 780-836-3348.
- If after hours: call the County office and wait for the message to list the phone number for the department you need to reach



Private Property Driveways, Entrances, and Parking Lots

Responsible: Property Owner

- With the exception of driveway/entrance windrow removal, property owners are responsible for snow removal on their properties.
- Property owners can hire local private contractors, use their own equipment, or neighbours, to remove snow. When removing snow from your property, remember to
 - Avoid plowing snow on the County road while en route to properties, as it can lead to even more unsafe driving conditions, especially at intersections
 - Avoid piling snow along the ditch, as it makes it difficult for graders to maneuver properly
 - Avoid increasing spring flooding issues by considering where you are placing snow piles
- County residents may be eligible to sign up for the Residential Snow Removal Program. There are costs associated with the service. Eligibility requirements are outlined on the County website at www.countyofnorthernlights.com/snowplowing
 - Please note that, effective January 13, 2026, the County is currently not accepting new sign-ups. This is in effect until June 30, 2026.

info

Memorandum

Date: January 12, 2026
To: Community Stakeholders – Grimshaw
From: Sandra Herritt, Senior Operating Officer, Alberta Health Services
Dr. Rob Greidnaus, Community Medical Director
RE: Virtual Emergency Physician program expands to Grimshaw

Alberta Health Services (AHS) launched a project in January 2025 to improve support for emergency departments (ED) in five North Zone communities: Beaverlodge, Edson, Elk Point, Hinton, and Lac La Biche. The program then expanded to EDs in Barrhead, Redwater, Westlock, Coronation, Two Hills and most recently, St. Paul and Smoky Lake. *Note: Since launch, Elk Point and Redwater have each recruited on-site physician support and no longer use the VEP program.*

We are pleased to share this program will be expanding into Grimshaw this week to improve support for the ED at the Grimshaw/Berwyn and District Community Health Centre.

The **Virtual Emergency Physician** program uses an experienced ED physician to remotely support facilities during times when they do not have available on-site ED physician support.

During ED service disruptions, site clinical staff connect with an AHS physician by telephone or videoconference for ED patients with low acuity issues. This off-site virtual physician can collaborate with local staff, speak with patients, order tests and medications, and transfer or discharge patients.

Virtual physician models are currently being used in B.C., Saskatchewan, and Ontario, where this approach has proven to be reliable and effective in ensuring low-acuity patients receive the support they need when they need it. EMS remains available to transfer high-acuity patients to a facility with in-person ED physician support.

AHS continues to actively recruit physicians to supply in-person emergency department support. This initiative will not impact those continued efforts in communities where the VEP program is offered. On-site physician coverage remains AHS' priority and preferred approach.



08.50-a)

Subject:

FW: New manager VSI Services (1980) Ltd.

On Jan 19, 2026, at 1:50 PM, Rik Vandekerkhove <vsiservices16@gmail.com> wrote:

It is with pleasure that I announce Penny Steffen, RVT, as our new manager for VSI Services (1980) Ltd.

Penny grew up on a mixed farm outside of Grimshaw . Her passion for animals led her to pursue a diploma in Animal Health Technology from Fairview College, which she completed in 1996.

She spent over 15 years working as an RVT and Practice Manager in a busy mixed animal practice before taking on new challenges with GPRC Fairview's Animal Science Department and later Alberta Agriculture and Forestry. In 2017, Penny joined Vetoquinol as the Farm Animal Territory Manager for Alberta and northern B.C., where she continues to support producers and veterinary teams.

Outside of work, Penny enjoys horseback riding, spending time with her rescue dog and cat, and being outdoors. She is passionate about sharing her RVT journey and mentoring RVTs, helping them to embrace their full potential in the profession while encouraging them to step outside their comfort zone with confidence.

Penny is excited to begin collaborating with you in her new role as VSI Manager starting February 2026.

At the same time I would like to thank you for the support given to VSI and myself during the last 9 years. It was very much appreciated. I trust the same support will be provided to Penny Steffen.

Rik Vandekerkhove



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11.01.20

Alberta Minister of Education
Honourable Demetrios Nicolaides
Alberta Education
Government of Alberta
Edmonton, Alberta
education.minister@gov.ab.ca

January 20, 2026

Re: Council Motion 006/13/01/26 – Letter of Support for Dixonville Rural Academy and the Dixonville Charter School Society

Honourable Minister,

On behalf of the Council of the County of Northern Lights, I am writing further to **Council Motion 006/13/01/26, passed on January 13, 2026**, which acknowledged receipt of the Dixonville Charter School Society (DCSS) Report and directed Administration to draft a letter of support to the Minister of Education on behalf of DCSS.

Pursuant to that direction, Council is pleased to formally express its strong support for the Dixonville Charter School Society and for Dixonville Rural Academy, following its official approval as Alberta's newest rural charter school on December 15, 2025.

Council recognizes that this approval represents a significant achievement for the Dixonville community and surrounding rural areas. It reflects sustained local leadership, extensive volunteer engagement, and a shared commitment to ensuring that rural students have access to high-quality educational opportunities designed around the realities, strengths, and values of rural life.

The County of Northern Lights also wishes to highlight its support for the Academy's early and proactive planning efforts, particularly with respect to student transportation. While transportation is not a legislative requirement for public charter schools in Alberta, Council acknowledges that reliable and safe transportation is critical in rural municipalities characterized by long travel distances, dispersed populations, and varied road conditions. The Dixonville Charter School Society's commitment to providing transportation services demonstrates a strong understanding of rural family needs and a practical approach to accessibility.

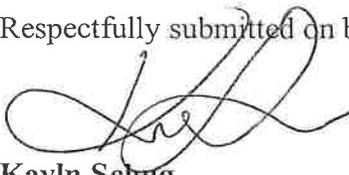
Further, Council acknowledges the current phase of work involving facility confirmation, including the required reviews by Alberta Infrastructure and Alberta Education. We understand this to be a necessary and standard process and commend the Society for maintaining transparency and momentum while preparing policies, operational plans, and programming in anticipation of securing the facility and associated funding.

From a municipal perspective, Dixonville Rural Academy represents an important investment in the long-term sustainability of our rural communities. The establishment of a locally rooted charter school supports family retention, community vitality, and educational choice within the County of Northern Lights. Council is confident that the Academy will serve as a positive and enduring asset to the region.

Accordingly, the County of Northern Lights respectfully requests that the Ministry of Education continue its support for Dixonville Rural Academy as it advances toward opening for the 2026–2027 school year, including through ongoing coordination related to facilities, funding, and operational readiness.

Should the Ministry require any additional information or confirmation of Council’s support, please do not hesitate to contact our Administration.

Respectfully submitted on behalf of Council,



Kayln Schug
Deputy Reeve
County of Northern Lights